



**LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
WEDNESDAY, AUGUST 15, 2018  
4:00 P.M.**

**Incline Village Library  
845 Alder Avenue  
Incline Village, NV 89451**

PURSUANT TO NRS 241.020, THE AGENDA FOR THE TRUSTEES MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY COURTHOUSE, WASHOE COUNTY ADMINISTRATION BUILDING, DOWNTOWN RENO LIBRARY, INCLINE VILLAGE LIBRARY, NORTH VALLEYS LIBRARY, NORTHWEST RENO LIBRARY, SIERRA VIEW LIBRARY, SOUTH VALLEYS LIBRARY, SPANISH SPRINGS LIBRARY AND SPARKS LIBRARY. FURTHER, IN COMPLIANCE WITH NRS 241.010, THIS NOTICE HAS BEEN POSTED ON THE OFFICIAL WEB SITE FOR THE WASHOE COUNTY LIBRARY SYSTEM AT [www.washoecountylibrary.us](http://www.washoecountylibrary.us); and <https://notice.nv.gov>.

SUPPORT DOCUMENTATION FOR ITEMS ON THE AGENDA PROVIDED TO THE LIBRARY BOARD OF TRUSTEES IS AVAILABLE TO MEMBERS OF THE PUBLIC AT THE DOWNTOWN RENO LIBRARY ADMINISTRATION OFFICE, 301 SOUTH CENTER STREET, RENO, NEVADA AND MAY BE OBTAINED BY CONTACTING TAMI GASTON AT 327-8343 OR [tgaston@washoecounty.us](mailto:tgaston@washoecounty.us). WE ARE PLEASED TO MAKE REASONABLE ACCOMMODATIONS FOR MEMBERS OF THE PUBLIC WHO ARE DISABLED AND WISH TO ATTEND MEETINGS. IF YOU SHOULD REQUIRE SPECIAL ARRANGEMENTS FOR ANY TRUSTEE MEETING, PLEASE CONTACT OUR OFFICE AT 327-8341 24 HOURS PRIOR TO THE DATE OF THE MEETING.

THE LIBRARY BOARD CAN DELIBERATE OR TAKE ACTION ONLY IF A MATTER HAS BEEN LISTED ON AN AGENDA PROPERLY POSTED PRIOR TO THE MEETING. DURING THE PUBLIC COMMENT PERIOD, SPEAKERS MAY ADDRESS MATTERS LISTED OR NOT LISTED ON THE PUBLISHED AGENDA. THE OPEN MEETING LAW DOES NOT EXPRESSLY PROHIBIT RESPONSES TO PUBLIC COMMENTS BY THE BOARD. HOWEVER, RESPONSES FROM TRUSTEES TO UNLISTED PUBLIC COMMENT TOPICS COULD BECOME DELIBERATION ON A MATTER WITHOUT NOTICE TO THE PUBLIC. ON THE ADVICE OF LEGAL COUNSEL AND TO ENSURE THE PUBLIC HAS NOTICE OF ALL MATTERS THE TRUSTEES WILL CONSIDER, TRUSTEES MAY CHOOSE NOT TO RESPOND TO PUBLIC COMMENTS, EXCEPT TO CORRECT FACTUAL INACCURACIES, ASK FOR LIBRARY STAFF ACTION OR TO ASK THAT A MATTER BE LISTED ON A FUTURE AGENDA. THE BOARD MAY DO THIS EITHER DURING THE PUBLIC COMMENT ITEM OR DURING THE FOLLOWING ITEM: "BOARD COMMENT – LIMITED TO ANNOUNCEMENTS, STRATEGIC PLAN ACTIVITY UPDATES OR ISSUES PROPOSED FOR FUTURE AGENDAS AND/OR WORKSHOPS."

THE BOARD OF LIBRARY TRUSTEES CONDUCTS THE BUSINESS OF THE WASHOE COUNTY LIBRARY SYSTEM DURING ITS MEETINGS. THE PRESIDING OFFICER MAY ORDER THE REMOVAL OF ANY PERSON WHOSE STATEMENT OR OTHER CONDUCT DISRUPTS THE ORDERLY, EFFICIENT OR SAFE CONDUCT OF THE MEETING. WARNINGS AGAINST DISRUPTIVE COMMENTS OR BEHAVIOR MAY OR MAY NOT BE GIVEN PRIOR TO REMOVAL. THE VIEWPOINT OF A SPEAKER WILL NOT BE RESTRICTED, BUT REASONABLE RESTRICTIONS MAY BE IMPOSED UPON THE TIME, PLACE AND MANNER OF SPEECH. IRRELEVANT AND UNDULY REPETITIOUS STATEMENTS AND PERSONAL ATTACKS WHICH ANTAGONIZE OR INCITE OTHERS ARE EXAMPLES OF SPEECH THAT MAY BE REASONABLY LIMITED.

THE LIBRARY BOARD OF TRUSTEES MAY TAKE AGENDA ITEMS OUT OF ORDER, CONSIDER TWO OR MORE ITEMS IN COMBINATION, REMOVE ONE OR MORE ITEMS FROM THE AGENDA OR DELAY DISCUSSION ON AN ITEM.

The Board of Trustees may take action only on the items below that are preceded by the words "For Possible Action." The Board will not take action on any other items.

- 1) Roll Call
- 2) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.*
- 3) Approval of Meeting Minutes
  - a. *For Possible Action:* Approval of Minutes from the Library Board Meeting of July 18, 2018
- 4) Old Business
  - a. *For Possible Action:* Approval to Dissolve the Partnership Advisory Committee from Washoe County Library Board of Trustee Committees/Liaison Appointments
- 5) New Business  
None
- 6) Reports
  - a. Library Director's Presentation to Include System Programs and Activities, and Friends Report
  - b. Incline Village Library Report on Programs, Activities and Operations
  - c. Monthly Technology Update
  - d. Tacchino Trust Expenditure Update
  - e. Financial Statements Update
  - f. Library Usage Statistics Update
- 7) Staff Announcements - Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda*
- 8) Public Comment – Three Minute Time Limit Per Person  
*No discussion or action may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda*
- 9) Board Comment – Limited to Announcements, Strategic Plan Activity Updates or Issues Proposed for Future Agendas and/or workshops - *No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda*
- 10) Adjournment

**LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
WEDNESDAY, JULY 18, 2018**

**The Board met in regular session at the Northwest Reno, 2325 Robb Drive, Reno, NV 89523**

Chair Alderman called the meeting at 4:00 pm.

**1) ROLL CALL**

Board Members Present: Wendy Alderman, Wayne Holland, Zanny Marsh (via telephone), Ted Parkhill and Jean Stoess

Board Members Absent: None

County Staff Present: Assistant District Attorney Jennifer Gustafson, Assistant County Manager David Solaro

Public Present: None noted

**2) PUBLIC COMMENT**

Library Public Information and Development Officer Andrea Tavener directed the Board to second paragraph on page 10 of the May 16, 2018 Meeting minutes in the Board packet. She stated that in reviewing the minutes noticed that Librarian Jana MacMillan's name was not listed in her acknowledgment of the Marketing and Communication team efforts resulting in the 2018 Summer Program Schedule. She asked the Board that she be added to the meeting minutes for the record.

**3) APPROVAL OF MEETING MINUTES**

**a. APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF MAY 16, 2018**

Trustee Stoess asked Board Secretary Tami Gaston the location of the written statement from Mary Lohnes. Ms. Gaston stated that the written statement can be found attached to the May 16, 2018, board packet on the Washoe County Library Website.

Trustee Stoess informed the Board that she was the one who had delayed approval of these meeting minutes. She stated that she met with Board Secretary Tami Gaston and is fine with the minutes to be approved as written.

Upon questioning by Trustee Stoess asking where the statement from Mary Lohnes was, she was advised that it was included in the May Board packet upon advice by legal counsel and can be found there on the Library website under the Library Board meeting information.

On motion by Trustee Stoess, seconded by Trustee Parkhill, motion which duly carried, the Board approved the meeting minutes for the Library Board meeting of May 16, 2018 – all in favor, none opposed.

b. **APPROVAL OF MINUTES FROM THE LIBRARY BOARD MEETING OF JUNE 20, 2018**

On motion by Trustee Stoess, seconded by Trustee Holland, motion which duly carried, the Board approved the meeting minutes for the Library Board meeting of June 20, 2018. All in favor, none opposed.

4) **OLD BUSINESS**

None

5) **NEW BUSINESS**

a. **ELECTION OF CHAIR FOR THE LIBRARY BOARD OF TRUSTEES**

Trustee Parkhill nominated Trustee Alderman as Library Chair for another year. No other nominations were presented. Trustee Alderman accepted the nomination.

On motion by Trustee Stoess, seconded by Trust Holland, which motion duly carried, the Board approved to reappoint Trustee Alderman as the Library Board chair for fiscal year 2018-19. All in favor, none opposed.

b. **ELECTION OF VICE-CHAIR FOR THE LIBRARY BOARD OF TRUSTEES**

Chair Alderman informed the Board that the main role of the vice-chair is to serve as chair in the absence of the appointed chair.

Upon questioning by Trustee Parkhill, Trustee Marsh confirmed her ability to serve as vice-chair for another year.

On motion by Trustee Parkhill, seconded by Trustee Stoess, which motion duly carried, the Board reappointed Trustee Marsh as the Library Board vice-chair for fiscal year 2018-19. All in favor, none opposed.

c. **APPROVAL OF BYLAWS OF THE LIBRARY BOARD OF TRUSTEES**

Chair Alderman noted that the Library Board Bylaws are reviewed annually to ensure relevancy. The current updates to the bylaws include fiscal dates and the trustee information update.

The Board did not have any additional recommended changes to the bylaws.

On motion by Trustee Holland, seconded by Trustee Stoess, which motion duly carried, the Board approved the bylaws as presented for fiscal year 2018-19. All in favor, none opposed.

d. **APPOINTMENT OF ONE LIBRARY BOARD TRUSTEE AS FRIENDS OF THE WASHOE COUNTY LIBRARY LIAISON**

Trustee Stoess stated she would like to remain as the liaison to Friends of Washoe County Library.

Trustee Holland stated he was interested in attending meetings held by Friends of the Washoe County Library and asked to be included on informational emails and meeting updates.

Chair Alderman reappointed Trustee Stoess as Friends of Washoe County Library liaison.

e. **APPOINTMENT OF ONE LIBRARY BOARD TRUSTEE TO PARTNERSHIP LIBRARY ADVISORY COMMITTEE**

Following discussion on the inactivity for this committee, the Board tabled this agenda item to the August Library Board meeting with the intent to dissolve this committee as authorized by the Library Board of Trustee Bylaws.

f. **ACKNOWLEDGMENT OF CASH AND NON-CASH DONATIONS RECEIVED BY THE LIBRARY SYSTEM BETWEEN APRIL 1 AND JUNE 30, 2018 FOR A TOTAL OF \$14,953.57**

Director Scott informed the Board that the report included additional information as requested to include dollar amounts for the cash donations and the program presented for non-cash donations.

Following discussion during this agenda item, Legal Counsel Jen Gustafson advised that the Board appeared to be discussing two separate items. The discussion in question has been moved to the first section of Agenda Item 9 – BOARD COMMENT.

On motion by Trustee Parkhill, seconded by Trustee Holland, motion which duly carried, the Board acknowledged the cash and non-cash donations received by the Library System between April 1 and June 30, 2018 for a total of \$14,953.57. All in favor, none opposed.

6) **REPORTS**

a. **LIBRARY DIRECTOR'S QUARTERLY STRATEGIC PLAN UPDATE**

Director Scott provided a PowerPoint presentation, reviewing the initiatives outlined in the Washoe County Strategic Plan and objectives set for the last quarter of Fiscal Year 2017-2018, April through June 2018.

During this agenda item, Legal Counsel Jen Gustafson advised that the Board discussion appeared to be discussing separate agenda items. The discussion in question has been moved to the second section of Agenda Item 9 – BOARD COMMENT.

Director Scott referenced the Internet speed document that was passed out just prior to the meeting.

b. **MONTHLY TECHNOLOGY UPDATE**

The Board reviewed the information submitted in the packet.

Director Scott briefly reviewed the information provided in the report.

Upon questioning by the Board, Systems and Access Librarian Nancy Keener provide a brief background to the new copier contract. She clarified that the previous 4-year contract was coming to an end and the current vendor failed to provide any quotes or information as requested. Additionally, Ms. Keener noted that the new vendor is providing better

machines with more capability at a lesser cost. She informed the Board that current copiers had issues with USB printing and scanning to USB that the new machines are capable of doing.

South Valleys Branch Manager Julie Ullman responded when the Board asked if any branch had experienced the rollout. She stated that the machines were installed today at the South Valleys Library and Incline Village Library. She said the new copier prints fast and was installed with minimal issues, although staff is interested in some training.

Ms. Keener and Director Scott informed the Board that the teleconference equipment will be tested tomorrow.

Upon questioning by the Board, Ms. Keener stated that the equipment was purchased the funds remaining at the end of the fiscal year that needed to be spent. She also confirmed that a majority of her budget comes from operating expenses and that FWCL donations supplement technology purchases

**c. TACCHINO TRUST EXPENDITURE UPDATE**

The Board reviewed the information submitted in the packet

Director Scott spoke with Robert Rueckl at the Destination Dance event on Thursday, July 12, 2018 at the Downtown Reno Library and was informed that the Library System could expect the remaining balance of \$450,819 within the next month or two.

**d. FINANCIAL STATEMENTS TO INCLUDE MONTHLY EXPENDITURE AND GIFT FUND BALANCES**

Trustee Parkhill stated that this agenda item has been touched on and feels there is still room for improvement. He agreed with Trustee Holland's suggestion that the donation report be presented in the same time frame as the financial report and that he has other suggestions that he will provide when he meets with the Library Director off-line.

Chair Alderman requested that this item be agendaized for discussion in the August Board meeting with the actual reports returning in the September Board meeting.

Trustee Parkhill requested input from the Library Branch Managers in the audience asking him to send him an email informing him of information they feel should be in the financial report.

Trustee Holland stated that he felt the Board was doing a lot of directing and asked if creation of a subcommittee would benefit.

Legal Counsel Jen Gustafson advised that any subcommittee would be open to the same Open Meeting Laws as the Library Board of Trustee meeting. She also clarified that the commonality of the Board comments are recommendations about how the items are being reported. She recommended that one member of the Board to meet with Library Director and discuss their recommendations in reporting the information. At that point, the agenda can reflect an item "discussion of reporting reports." Trustee comments can be recorded in Board Comments section of the meeting, but they are not actionable items.

**e. LIBRARY USAGE STATISTIC FOR 4<sup>TH</sup> QUARTER 2017/18**

Chair Alderman stated that this agenda item is a work in process to broaden the view of what is happening branch wide versus a picture in time view. She stated that any comments can be noted on the reports and those can go back to Director Scott, Ms. Gaston or herself to work on and get back to the Board.

Trustee Parkhill stated that he liked the pictures and they are more helpful. He referred to the ease of viewing patron computer usage by branch and thanked Library Administrative Secretary Lorna Grasso for her efforts.

Chair Alderman thanked the library for increasing the size of the charts.

Upon questioning by the Board, Director Scott confirmed the library has a reporting problem with tracking library visits due to the gates not functioning correctly. He also stated that he would try to include the 12-month pattern or end of fiscal year statistics in the report presented at the next Board of County Commissioners and Library Board of Trustee Joint meeting as has been done in the past.

**7) STAFF ANNOUNCEMENTS**

Sparks Branch Manager Corinne Dickman informed the Board that her responsibility is to understand the laws, policies and procedures around operating her library branch and that she recently purchased \$300 of supplies using Sparks Gift Funds. She stated that she does not call the library director when she needs to order small items like glitter glue but will contact her supervisor and Director Scott on large branch purchases over \$250. She directed the Board to the donation of \$690.66 listed under Sparks Branch Gift Fund Totals in the financial report explaining that those donations resulted from the small book sales in the Sparks Library branch.

Trustee Parkhill responded, confirming his understanding that Branch Managers have some discretion over their branch funds. He reiterated his understanding that, although the ultimate approval of expenditures is required by the Library Director, the branches have approval to spend up to a certain amount for certain types of items without first requesting approval and that they know how much is in there branch gift funds.

Pubic Information and Development Officer Andrea Tavener noted the Youth Services, Library Events and Marketing Teams have been working hard and attendance at the Summer Reading Programs has increased. Andrea asked the Trustees, if they have not done so, to sign up for Washoe County Library News and LibraryAware. Washoe County Library News is cmail and they would select the option for library issues group and LibraryAware is the Library System newsletter that is sent out regularly providing program and other event information. She stated that by signing up for these, Trustees can stay up to date on all the programing and event information, and media and press release information that is sent out by the library system.

Spanish Springs Branch Manager Julie Machado informed the Board that when she received the grant funds from Commissioner Hartung for \$1,000, she went to Board of County Commissioner meeting and thanked them. She also made sure they knew what items the funds were being spent on as that is a part of the information they need.

Upon questioning by the Board, Collection Development Manager Debi Stears explained why the Library System eliminated the Amazon Wish List. She stated when she was hired, her job included looking at costs and how services could be improved. She said that the Library System prefers cash donations for materials because, using preferred vendors, the Library System can plan expenditures, receive discounts and can ensure the collection receives desired materials rather than hoping they come in through a wish list type set up. Ms. Stears provided acknowledgement to Director Scott stating that the tendency for donation is to look at each branch when part of the job of the Library Director is ensuring the branches operate as a system, operating with multiple tiers.

**8) PUBLIC COMMENT**

None

**9) BOARD COMMENT**

The following discussion has been separated from Agenda Item 5f – ACKNOWLEDGMENT OF CASH AND NON-CASH DONATIONS RECEIVED BY THE LIBRARY SYSTEM BETWEEN APRIL 1 AND JUNE 30, 2018 FOR A TOTAL OF \$14,953.57 as suggested by Legal Counsel Jen Gustafson.

Upon questioning by the Board, Development Officer and PIO Andrea Tavener clarified the following:

- Funds received from a commissioner is listed as a grant and is typically County funds provided to the Commissioner for their district to award as they choose.
- Each County Commissioner is awarded \$20,000 at the beginning of each fiscal year to use as they deem fit within the guidelines provided by the County. Last year, the Library System received \$5,000 for the Summer Reading Program (Commissioner Berkbigler) and \$5,000 for upgrades to Duncan Traner Partnership Library (Commissioner Berkbigler). Other Commission grant/donations include \$3,000 from Commissioner Lucey for South Valley's STEM, Commission District 4 provided \$1,000 for Spanish Springs STEAM, and Commissioner Jung donated \$1,250 for the Summer Reading Program and \$5,000 previously
- At this time, funding is needed for the Summer and Winter Reading Programs. These programs cost over \$20,000 to run them by providing book prizes and programming.
- The Library System appreciates any assistance that the Trustees can provide to receive funding. Trustees can assist by emailing or setting up a meeting with their commissioner or sending a letter asking for support. Ms. Tavener volunteered to also attend commission at the request of the Trustees.

Upon request by Trustee Parkhill, Ms. Tavener stated she would send an email to the Board informing them who their commissioner is.

Board discussion under the Donation report in relation to tracking received funds on the Financial Statements included:

- Consolidation or ease of following listed donations/grants into the financial statements and see where the funds are expended.
- The Donation report dates (done quarterly) need to match the Financial Statement dates (done monthly).
- The Donation report cash donations should include the recipient branch for reference to match to the Financial Statements.

The Board discussed revisions they would like to see to the Donation Report that include a grid outline versus only listing both cash and non-cash donation sections.

Board discussion for changes to the Financial Statements include:

- The three (3) fund “buckets” or categories need to be separate with separate reports for each.
- The Trustees need to be able to follow the revenues and expenditures all the way through and understand where it is going.
- Confirmation that the branch itself has discretion to spend branch undesignated funds.

The following discussion has been separated from Agenda 6a- LIBRARY DIRECTOR’S QUARTERLY STRATEGIC PLAN UPDATE as suggested by Legal Counsel Jen Gustafson.

The Board discussed things they would like to see to the Quarterly Strategic Plan Update, such as quantifying information provided in statistics such as the Summer Lunch Program (partnership with Northern Nevada Food Bank) and what the impact of removing the meeting room fee has.

Upon questioning for the best way to meet with the Library Director before Board meetings, Director Scott informed the Trustees that he would like them to schedule a meeting(s) with him to work on agenda items that the Trustees want to see.

Upon questioning by Trustee Marsh, Director Scott informed the Board that he is a TedEX team member and the team is working on the Ted Talks for next year. He explained that last year TedEX wanted to make sure they sold their tickets prior to the Library System promoting free live stream tickets to attend at the Downtown Reno Library. He said they sold out the Tuesday before the event and the Library system was able to get every news channel to promote free livestream tickets through the Library System. The Library is planning on working with them again this year. Trustee Marsh thanked Director Scott and stated that she feels strongly about this partnership and the project.

Trustee Holland stated he agreed with a Trustee meeting with Director Scott regarding the look of the financial reports and maybe with the Strategic Plan statistics. He asked the Trustees if any of them had attended any of the summer programs, stating they were excellent. Trustee Holland complimented the Library System on the programs and the pamphlet advertising them.

Trustee Parkhill referred to page 10 of the June 20, 2018 meeting minutes public comment section asking if the Trustees could see the completed training for all Library Staff. He stated that the Board could ask Assistant County Manager Solaro and provide what training is required by the County as a future agenda item. Trustee Parkhill stated he would table this item and his suggestions for reporting of gift funds until after he meets with the Library Director.

Upon discussion of tracking Board direction to the Library Director, the Trustees agreed they provide much direction and do not have a method in place to track direction or requests. The Trustees requested Board Secretary Tami Gaston create a summary of requests and direction by the Board and follow-up, similar to a “to do” list.

**ITEM 3a**

Upon questioning by the Board, Director Scott advised that he had met with Assistant County Manager Solaro regarding training from his evaluation and they are working on a plan of action.

- Chair Alderman asked that this item be placed on the “to do” list.

Trustee Parkhill publically invited the branch managers to provide input regarding what information they believe should be on the financial statements.

Chair Alderman stated that she planned to meet with the Director Scott to determine how to create parameters and measurable information for the Library Directors evaluation and the Washoe County Library Strategic Plan.

Trustee Marsh stated that more information needs to be quantifiable.

**10) ADJOURNMENT**

Chair Alderman adjourned the meeting at 5:51 pm.

**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Approval to Dissolve the Partnership Advisory Committee from Washoe County Library Board of Trustee Committees/Liaison Appointments  
**DATE:** August 15, 2018

**Background:** In the last 10 years, the Partnership Advisory Committee has had an appointed liaison 3 years and remained either vacant or held in “hiatus” due to inactivity, with five (5) meetings held within the last seven (7) years. Additionally, around 2012, the Library System changed from staffing each partnership with a “branch manager” and assigning the partnerships to a branch for oversight and staffing.

During the Library Board Meeting of July 18, 2018, the Board agreed to dissolve this committee as authorized by the Library Board of Trustee Bylaws (Section IV. Meetings K. Committees) due to inactivity of the committee and increased services being provided at partnership libraries.

**Recommendation and Suggested Motion:** Recommendation that the Board dissolve the Partnership Advisory Committee from the Washoe County Board of Trustee Committee/Liaison Appointments.



WASHOE COUNTY  
LIBRARY SYSTEM

# Washoe County Library System Monthly Report

Summer 2018

Connect

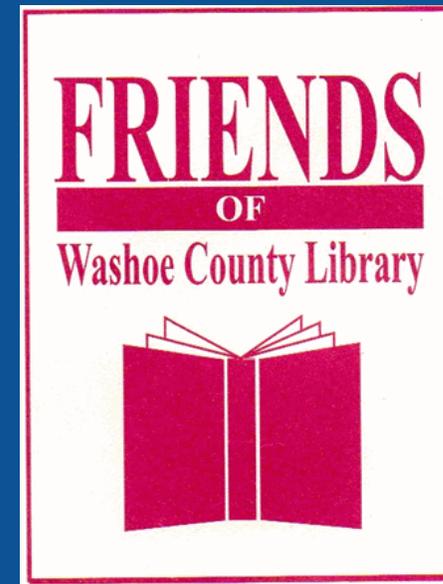
Gather

Explore



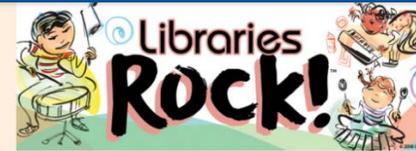
# Friends of the Washoe County Library

- **Book Sales**
  - July \$17,505
- **Art in the Garden**
  - \$4,407 raised (up from last year)
- **Donation from Randall A. Aubert Trust**
  - \$12,257.27 to go toward books
- **Second Hand Prose discussion**
  - Second Hand Prose will close December 31, 2018
  - Northwest Library will run own book sales
- **Membership increasing: 677 members**



# SUMMER READING

- SUMMER READING PROGRAM 2018
  - Libraries ROCK! Theme
  - One Million Minutes READ!
  - 7,533 Signed Up
  - 17,189 Badges Earned
  - 7,206 Titles Read
  - 913 Titles Reviewed
  - 2,932 SRP games played
  - 62 Book Lists Completed
  - 3,914 Prizes won
  - 750 Programs Provided
  - 13,000 Attended Programs
  - 7,500 SRP Brochures Distributed



SUMMER  
READING 2018

1

1,289,890  
Minutes Read!



2

7,533  
Signed UP



3

17,189  
Badges  
Earned



4

7,206 Titles  
Read



750  
Events  
and  
Programs



13,000  
Attended  
Events and  
Programs



3,914  
Prizes  
Won



# Library Events

## System-wide

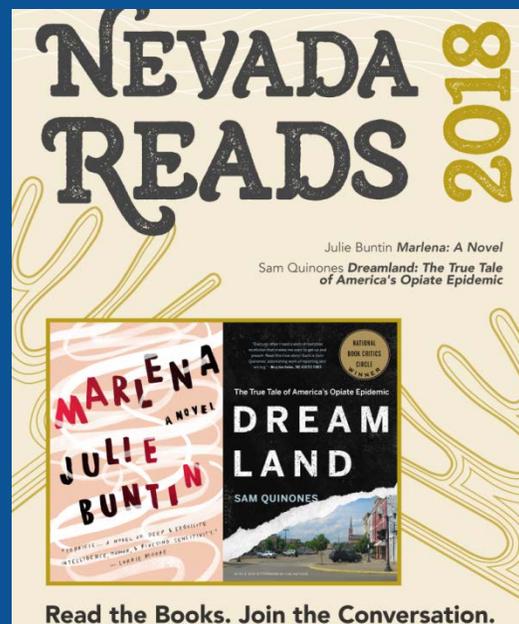
- Summer Reading Program Kickoffs
- The Sound of Science with Mad Science
- Story Time with WCLS at the Wilbur D. May Arboretum & Botanical Garden
- Springtime Story Stroll with WCLS @ Davis Creek Regional Park
- Will Parker Music



# Library Events

## System-wide

- Celebrate Navy Week
- Nevada Reads
- Early Voting:
  - Downtown Reno Library
  - Incline Village Library
  - Northwest Reno Library
  - South Valleys Library
  - Spanish Springs Library
  - Sparks Library



Early voting for Nevada Primary Election begins



# Library Events

## System-wide

- Northern Nevada Food Bank Summer Lunches
  - Downtown Reno Library
    - Sun-Thurs 1-1:30
  - Duncan/Traner Library
    - Sun-Thurs 3-3:30
  - Sparks Library
    - Mon-Sat 12:30-1
  - North Valleys Library
    - Tues-Sat 12:30-1
  - Sierra View Library
    - Mon-Sat 1-1:30

1. Sparks Library meals served: 422
2. North Valleys Library meals served: 357
3. Duncan Traner Library meals served: 338
4. Sierra View Library meals served: 263
5. Downtown Library meals served: 240

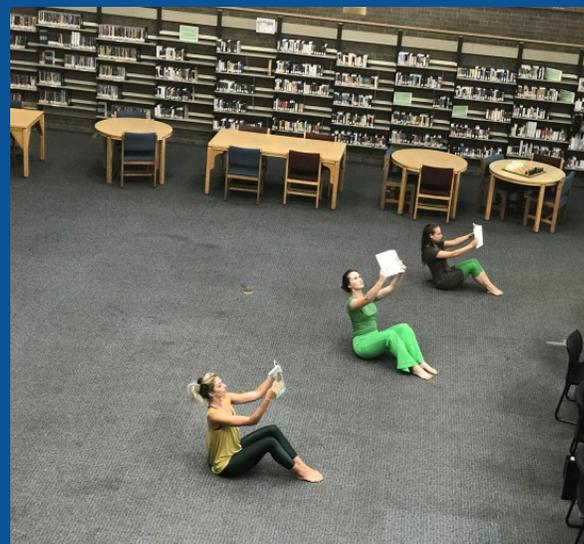
**Total Meals Served: 1,620!!!**

Thank you so much for partnering with us this year to serve children meals. We hope that next summer we work with you again! -Cheryl, Julie, Jackie. 

# Library Events

## Branches

- Science Afternoon @ Downtown Reno Library
- Destination Dance Downtown Dance Collective @ Downtown Reno Library
- Pioneer Center Youth Programs Presents Petroglyph--The Evolution of Music (Incline Village/Downtown Reno Library)
- Larry Wilson (North Valleys Library)
- Incline Village Farmers Market



# Library Events

## Branches

- Incline Village
  - Sew, Stitch, and Weave Idea Box comes to Incline
  - Make and Take: 3D Printed Father's Day Gifts/Firecracker Popcorn
  - Weird Science Wednesday: Make Ice Cream
  - 4th Grader Georgia Stemberge read more in her grade than any other student and received an award for the Million Word Challenge (she read 3 million words!). She thanked Incline Village Library staff for all their recommendations.
  - Hosted Tahoe Talk on Opioid Crisis



# Library Events

## Branches

- South Valleys
  - Make a card for Father's Day
  - Storytime Picnic
  - STEAM Thursday: Orbital Reflector with Trevor Paglen



# Library Events

## Branches

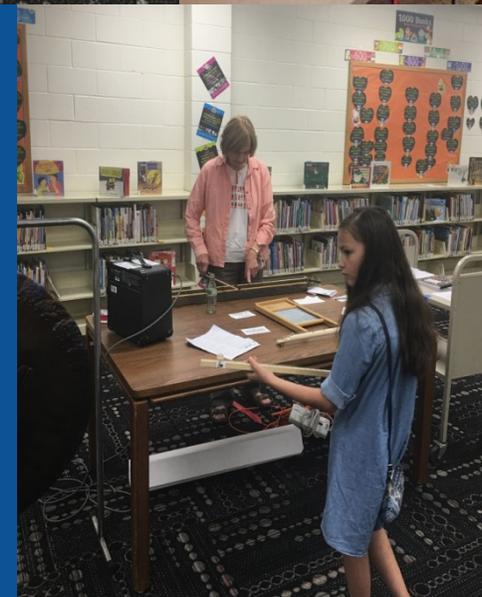
- Northwest/Verdi
  - Rock Your Garden (painted rock program)
  - SRP Fossils
  - Gummy Worm Boogie
- Sparks
  - Father's Day Crafts
  - Nevada Mineral "Rock" (geology)



# Library Events

## Branches

- North Valleys
  - Uncommon Instrument Day
  - Speaker Series: Terri Farley, Shannon Windle and the Hidden Valley Wild Horse Protection Fund
- Sierra View/Duncan Traner
  - Movie Matinee
  - Knit Wits & Hookers
  - NNLC English Conversation Practice
  - Learn to DJ



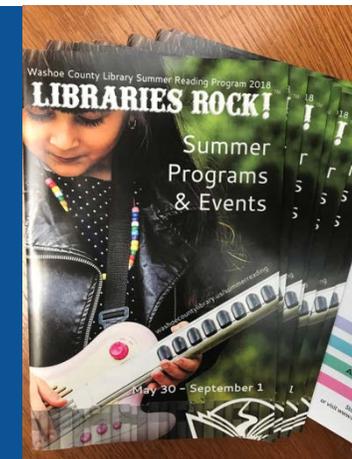
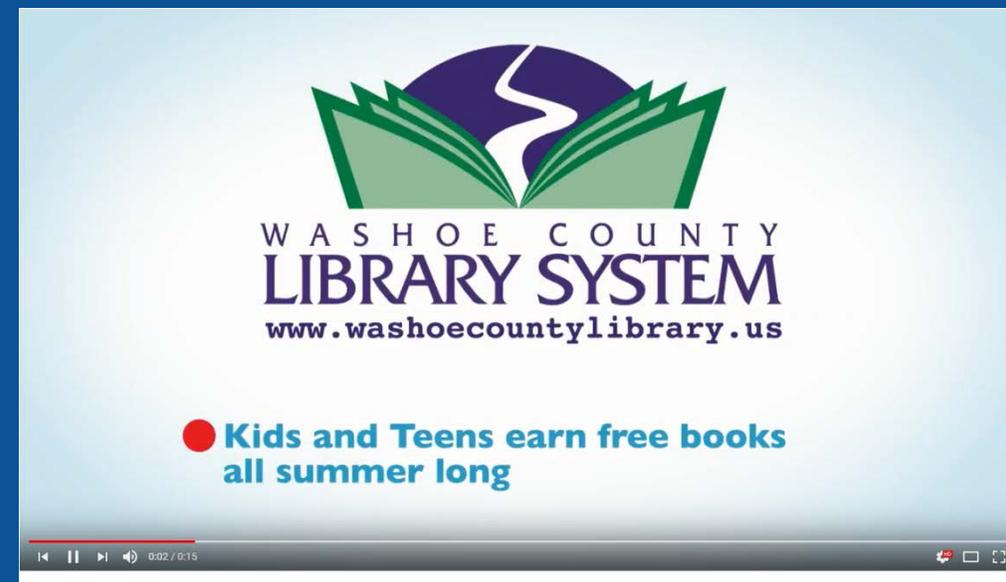
# Washoe County Library in the News

- County News Email notifications sent out for the following programs and library related news:
  - 6/7: All Washoe County Libraries Closed For Independence Day Holiday - Closed on July 4, 2018
  - 6/7: Mad Science Traveling Laboratory Present: Sounds Like Science, June 25 - July 1 - Get Tuned-In to Learning with Exciting Demonstrations and Experiments!
  - 6/11: Libraries Partner With Food Bank of Northern Nevada, June 12 - August 5 - Providing Free Meals To Kids This Summer!
  - 6/18: Washoe County Library System Offers Services Dedicated To Our Educators - New Educator Library Cards and Library System Open Houses Offered, July - September, 2018.
  - 7/17: Enjoy Musical Sounds of Will Parker: July - August, 2018 - Music for Kids Ages 1 - 100 at Your Library!



# Washoe County Library in the News

- Washoe County Library System was highlighted by KOLO for the candidate forums held at the Downtown Reno Library and as early voting location in our area.
- KOLO Denise Wong Interviewed Director Scott on all SRP programs.
- KOLO, KRNV, FOX and KTVN, and Talk Radio 99.1 highlighted the Food Bank of Northern Nevada Kids Café free meals lunch nutritional program.
- KTVN highlighted the Navy's bomb squad program at Sparks Library
- Library News and Events Newsletter reaches 24,735 patrons
- KNPB Libraries Rock! Ad ran from May through July with a market value of \$4,450



# Outreach

- Nevada Museum of Art Hands On Second Saturday Storytime
- Northern Nevada Pride Parade
- Grow with Google Partner Event



# Outreach

- Washoe County School District Open House at Meadow Wood Mall
- Incline Village
  - Virtual Reality Outreach
- North Valleys
  - Step 2
  - Sierra Nevada Job Corps



# Outreach

- South Valleys:
  - Sonshine Preschool Outreach: Chris and Morgan visited with 36 pre-schoolers
  - Koinonia School Outreach: Christina presented a summer Story Time for 20 students
  - Farmer's Market at The Tamarack Junction: Chris and Eric connected with 25 people
  - Doral Academy Tour – 4th Grade: 35 students
- Spanish Springs
  - Lazy 5 Concert Outreach
  - Educator Night (first in system-wide effort)



# Operational

- YSLE Retreat and Training
- Incline Village Community Center Room added to LibCal reservations
- Nevada Vocational Rehabilitation/DETR Summer Youth Internship Program:
  - Andreas Diaz, began his six-week internship on June 26th.
- Dementia Friendly Washoe County's Open Door Café:
  - Julie U attended the inaugural Open Door Café event on June 21<sup>st</sup> at the Great Basin Community Co-op (monthly event) with hopes to expand to libraries
- Sparks Restroom Remodel Finished
- Downtown Reno and Sparks Re-roofing
- Northwest unveiled new Children's Tree House
- Replenished chairs at Northwest from County Courthouse surplus



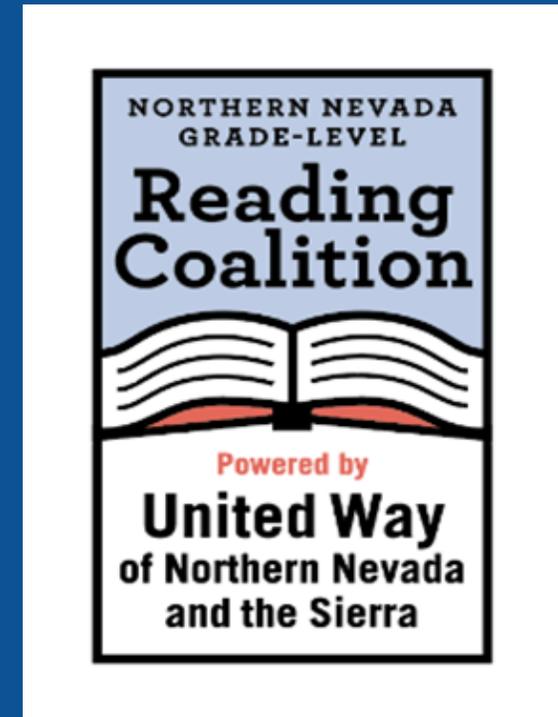
# Operational

- **Retirements**
  - Bonnie Wolf Library Assistant III TS - June
  - Cathy Maurins Library Assistant II NW- July
  - Mary Lohnes Library Assistant III SV- July
  
- **Hired:**
  - Ben Weinstock Library Aide NW – June
  - Samantha Van Hoozer Library Aide SV – June
  - Samantha Harris Library Aide SO – July
  - Marshall Langman Library Aide RN - July
  - Natalie Villegas Library Assistant I IV – August
  - Libby Rheault Library Aide RN – August
  - Kinsey Kruse Library Aide SV – August
  
- **Promoted:**
  - Mela Garcia Librarian SV- June
  - Becca Reed Library Assistant III SP – June
  - Jen Cole Library Assistant III SV – August
  - Russell Dorn Part time LAII SP – August
  - Colin Biggs Full Time LAI SP – August
  - Robin Posniak Part time LAII NW – August
  
- **Openings**
  - Library Branch Manager-Sierra View and Downtown Reno



# United Way Partnership

- Northern Nevada Grade Level Reading Coalition
- United Way GLR Leadership Team
- Sierra Nevada Journeys Partnership for Science Night at Downtown Reno Library
- Northern Nevada Literacy Council English Speaking Circle at Duncan-Traner Library
- Connecting with Early Literacy Organizations



# Upcoming

## Operational/Promotional

- Grand Opening of The Quad at the Downtown Reno Library on Sunday August 19th
- Virtual Reality Pilot Project begins September

# the QUAD



**DOWNTOWN RENO LIBRARY**  
***makerspace***  
**WASHOE COUNTY LIBRARY SYSTEM**



WASHOE COUNTY  
LIBRARY SYSTEM

Thank you!

Connect

Gather

Explore



## Incline Village Library Annual Report to the Library Board of Trustees - August, 2018



With inviting spaces, spacious and equipped meeting room, accessible parking lot, and engaging programs, the Incline Village Library continues to serve as a community hub. Programs like the system's first Fix-it Clinic, the 5<sup>th</sup> Annual Edible Book Festival, and Seniors to Seniors connect people from across the community to share expertise and repair tips or to take part in a creative culinary celebration of books.

Tomorrow from 3 to 6 p.m., the Sparks Library is hosting a free Spring Fixit Clinic, where anyone can bring in their broken bicycles, jewelry, electronics or equipment to get fixed. In a partnership with the Nevada Division of Environmental Protection and local volunteers, this event is designed to help people learn how to troubleshoot and mend their favorite items so that they don't end up in a landfill.

This Monday, the Spring Fixit Clinic went to the Incline Village Library. An hour into the event, local experts repaired a bike seat, a shin guard, hemmed two pairs of pants, fixed a backpack, and de-pilled a sweater.



**Kayla Anderson/Tribune**  
A Tahoe resident tries to fix one of her favorite necklaces at the "Fixit Clinic" Monday in Incline Village. The Sparks Library will be hosting the clinic tomorrow from 3 to 6 p.m.

### Teenage tech support Incline Village teens teach technology to senior citizens

By Matt Bleker

This article was published on [05.10.18](#).

The internet is full of memes about teaching old people to use technology. And many young people are, no doubt, less than enthused by time spent helping their elders figure out the newest technology. Born and raised in the era of personal devices and internet culture, most teenagers and young adults possess a level of technological proficiency that can be frustrating to communicate across the generational divide. At Incline Village's public library, however, local high school students dedicate several hours every other week to doing just that.

The Seniors to Seniors program was restarted in February of this year by Incline High School student Matt Cornell, as a community service project for the National Honors Society. After learning about the program and discovering it was on hiatus, he felt it was a good application of his interests.

"I've always been interested in the newest technology and just seeing what it can do, because right now any device can do just incredible things," Cornell said. "I figured if there's a way for me to bridge that gap between senior citizens and the newer technology, then that could be helpful."



**Incline High School student Matt Cornell, 17, helps Carl Levinson, 81, with tech questions during a recent Seniors to Seniors event.**  
PHOTO/MATT BLEKER



The library system supported the opening of the County’s Incline Village Community Center by providing an online calendar for meeting room reservations (thanks to Internet Librarian John Andrews) and access to the Community Center meeting room outside of volunteer hours. This collaboration provides a Washoe County campus for citizens to access library and County services in a central, accessible location.



The library’s meeting room is well-used by the community and hosts the bi-weekly, citizen-led Incline Village/Crystal Bay Community Forum, various local political groups, the Sierra Avalanche Center, Bee Inclined quilters group, home owners’ associations, and many more. For the second summer the Incline Farmers’ Market is held in the library parking lot on Thursday evenings and this year the library will remain open until 7 p.m. on those nights.



The Incline Village Library grows young readers in the library as well as in the community. We offer an ongoing weekly Toddler Time in addition to several outreach story times including weekly visits to the Tahoe Incline Apartments and monthly visits to the Incline Village Nursery School and Tahoe’s Connection for Families. The library stocks a Little Red Book Wagon seasonally at Diamond Peak Ski Area and Burnt Cedar Beach and Little Free Libraries at the Incline Village Recreation Center and Incline Village/Crystal Bay Visitors Bureau.



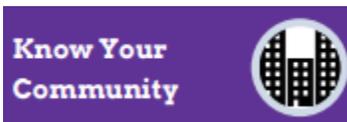


The friction free library card initiative greatly benefits Incline Village Library's users. In addition to no late fines on children's and educator's cards, the opportunity to offer non-county library cards to temporary residents and visitors is a win-win. Many folks come to the library for programs or just to visit and are delighted to find they can check out books and keep their children reading and engaged throughout their stay.



The library provides opportunities to express creativity through system-wide programs like the rotating Idea Boxes and branch programs like Make and Take and the senior memoir writing program Lifescapes.

Library staff crafts these high quality programs to appeal to and engage the whole family with everyone taking away a sense of possibility and accomplishment.



The Tahoe Talks series, implemented by former Branch Manager Pam Rasmussen, exemplifies how the library can help disseminate information in the community and serve as a trusted source. During these programs which feature a roundtable discussion with guest experts, citizens can discuss and ask questions on critical topics in an informal and open environment. This spring the Incline Village Library

hosted Tahoe Talks: The Opioid Epidemic as well as the Nevada Reads Book Discussion which focused on the same topic.



The library meeting room is the venue for the bi-weekly Incline Village/Crystal Bay Community Forum. This citizen-led forum has found a home at the library after formerly meeting at the offices of the North Lake Tahoe Bonanza newspaper. Attendees range from residents, local agency representatives including IVGID, North Lake Tahoe Fire Department, Boys & Girls Club of North Lake Tahoe, and Nevada Highway Patrol, elected officials, IVGID Trustees, and candidates for office. The forum provides an opportunity for discussion on current topics and issues and announcements and information sharing from the local agencies and representatives. If you want to know what is going on in Incline come to the Incline Village/Crystal Bay community forum.



In addition to our early literacy outreach initiatives you will find the Incline Village Library out and about in the community at events like the Bi-State Fire Evacuation Drill and Safety Fair, the opening of the Incline Village Community Center, and the IVGID Trustee Face-to-Face event.



## Looking forward

- Along with all other branches, Incline will host an Educator Open House where we will promote resources for educators, friction-free library cards, and access to emerging technology like virtual reality and 3D printing
- Early voting returns to the library in October after conducting primary early voting at Raley's. The library will provide after hours and weekend access to the meeting room to accommodate poll workers and voting.
- We look forward to continued collaboration with the Incline Village Community Center by cross-promoting meeting room space, programs, and services
- Incline Village Library will offer virtual reality programming and outreach as part of the statewide Emerging Technology Early Adopter Program coordinated by the Nevada State Library. The library plans to offer regular VR programming geared towards youth and adults and offer VR experiences at outreach to the Boys & Girls Club, Incline Village Community Center, and local schools. In addition the library will offer VR content creation opportunities with a 360° camera as well VR painting and sculpting.
- This fall the library will expand adult and teen programming to include the Inclined to Read Book Group, a reboot of the Tahoe Talks series, the addition of the Tahoe Tech series, and Teen Tuesdays
- In support of the strategic plan initiative to establish bike bookmobile services by May, 2019, the Incline Village Library would like to serve as the lead for this program. We plan to partner with Flume Trail Bikes and acquire a bookmobile trailer to offer out-and-about library service to the Incline community.
- As the system explores key card access to its meeting rooms and facilities, Incline users could greatly benefit from this access through expanded meeting room availability as well as after-hours and weekend holds pickup.



## Staff

In December, 2017 Branch Manager Pam Rasmussen retired after over 20 years of service with Washoe County Library System. Pam was instrumental during the construction and move to the new building which opened to the public in June, 2005.



In August, we will wish Library Aide Phyllis Rogers farewell after 13 years of service with the library system. She and her husband John will begin a 2-year missionary service in South Africa.

In May, Librarian Amanda Mongolo attended and completed the 2018 Mountain Plains Library Association Leadership Institute. Amanda was one of three librarians selected from Nevada and participated in intensive leadership training facilitated by former American Library Association President Maureen Sullivan.



## Update on Technology at WCLS August 2018

### AMH

Took Facilities and communications vendor to the two libraries to discuss power and data installation. Our vendor had a phone conference with myself, and Facilities.

### Copiers

21 Canon copiers were deployed to the branches for both staff and public.

Old copiers are slowly being picked up. We are keeping the hard drives from the old copiers to make sure they are wiped.

### Virtual Reality Programming

Systems Librarian and several other staff had a day of virtual reality training at the State Library in Carson City August 9th. We are working toward doing some public programming with the Vive System and the Oculus Go portable units. We took two Oculus Gos to the "Grow with Google" event at the Nevada Museum of Art on August 6. They were a big hit with the public. We will have the Vive System and the Oculus Gos available for patrons to try at the Quad grand opening August 19.

**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Tacchino Trust Expenditure Update  
**DATE:** August 15, 2018

**Background:** The Library Board of Trustees receives regular monthly updates regarding the status of expenditures from the Tacchino Trust bequeathment to the Washoe County Library System.

There were no expenditures from Tacchino Trust funds for the month of July 2018.

To date, Tacchino Trust funds spent for Downtown Reno Library remodel and Children's Materials \$62,270.12.

**Recommendation and Suggested Motion:** This agenda item is informational and does not require any action.

**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Financial Statements Update  
**DATE:** August 15, 2018

**Background:** At the Library Board of Trustee Workshop Meeting of February 28, 2018, the Board discussed the Financial Statements as they are presented each meeting. Trustee Parkhill was tasked with working with library staff to create a more comprehensive report that the Board would be able to better understand.

The Library System returned to the June 20, 2018, with newly revised financial reports that were intended to clarify where library funding comes from, what it is intended for, how it funds were spent and on how the spending was categorized. No Board feedback was provided at this meeting other than the new look provided clarification.

The Financial Statements were discussed in some depth at the July 18, 2018, meeting. At this meeting Chair Alderman requested this item be agendaized for discussion at the August Board meeting with the actual report returning at the September Board meeting. At the July meeting Legal Counsel reminded the Trustees they could meet with the Library Director any time and Director Scott asked that they do.

After the July Meeting, Chair Alderman met with Library Director Scott. This item was one of the items discussed and they agreed that the Financial Statements should be presented on a quarterly basis so that the Trustees can track donations and expenditures more accurately.

Upon agreement between Chair Alderman and Director Scott, the first quarter reports of fiscal year 2018-2019, will be compiled and adjusted in October 2018. These drafts will be shared with Chair Alderman and presented in the November 21, 2018 Library Board of Trustee Meeting.

**Recommendation and Suggested Motion:** This agenda item is informational in nature. No recommendation or motion required.

**TO:** Washoe County Library Board  
**FROM:** Jeff Scott, Library Director  
**RE:** Library Usage Statistics Update  
**DATE:** August 15, 2018

**Background:** At the Library Board of Trustee Meeting of January 28, 2018, the Board indicated they would like to see changes in the Library Usage Statistics report. This item was agendaized for discussion at the Library Board of Trustee Workshop Meeting on February 28, 2018.

At the Workshop meeting in February 2018, the Board discussed things they wanted included in the statistics to include: providing an explanation when any statistic may create a flag or stand out, requesting that statistics be tied to the Washoe County Library Strategic Plan initiatives, and providing more in depth information or background to give life to the statistics.

The Library System returned to the June 20, 2018, with newly revised usage statistics which were aligned with Strategic Plan initiatives and included graphs. The Board asked the Library to increase the size of the graph fonts for better visibility.

At the July 18, 2018, meeting, Chair Alderman stated this agenda item was a work in progress as she was looking to broaden the view to a branch level and not a snapshot in time.

After the July Meeting, Chair Alderman met with Library Director Scott. This item was one of the items discussed and they agreed that Usage Statistics will continue to be reported quarterly so the Trustees can see the trend lines. Additionally, to demonstrate impacts statistically, the Library Annual report will include selected data that a) includes points that are measurable to summarize and b) shows where the Library System started and where it ended in each category.

Upon agreement between Chair Alderman and Director Scott, all first quarter reports of fiscal year 2018-2019, including Library Usage Statistics will be compiled and adjusted in October 2018. These drafts will be shared with Chair Alderman and presented in the November 21, 2018 Library Board of Trustee Meeting.

**Recommendation and Suggested Motion:** This agenda item is informational in nature. No recommendation or motion required.

# LIBRARY BOARD OF TRUSTEE FOLLOW-UP REQUESTS FY2018/19

DATE ASSIGNED	TRUSTEE	TASK / AGENDA ITEM REQUESTED	ANTICIPATED COMPLETION	DATE COMPLETED
7/18/18 – LBOT Meeting	Chair Alderman	Agendize dissolution Partnership Advisory Committee next Board meeting	August Meeting	
7/18/18 – LBOT Meeting	Chair Alderman Trustee Parkhill	Non-cash donations be set in a grid vs a list for the Board to see how the programs were attended in the branches - <i>WCLS will work with all in October for layout of quarterly report for reporting at November mtg.</i>	November Meeting	
7/18/18 – LBOT Meeting	Chair Alderman Trustee Parkhill	See financial report consolidated so that the Board can see where the donations and grants in the Donation report correspond in the Financial Report - <i>WCLS will work with all in October for layout of quarterly report for reporting at November mtg.</i>	November Meeting	
7/18/18 – LBOT Meeting	Chair Alderman	Would like statistical reports to quantify results to Strategic Plan so that the Board can see the impact - <i>WCLS will work with all in October for layout of quarterly report for reporting at November mtg.</i>	November Meeting	
7/18/18 – LBOT Meeting	Trustee Parkhill Chair Alderman	Would like to see a running list of accountability	August Meeting – TGaston	On-going – will be included at end of packet for information
7/18/18 – LBOT Meeting	Chair Alderman	Agendize discussion for Financial report in August LBOT meeting - <i>WCLS will work with all in October for layout of quarterly report for reporting at November mtg.</i>	<i>Chair referred us to talk to Trustee Parkhill on this</i>	
7/18/18 – LBOT Meeting	Chair Alderman	Return Financial report to September LBOT meeting - <i>WCLS will work with all in October for layout of quarterly report for reporting at November mtg.</i>	November Meeting - <i>Chair referred us to talk to Trustee Parkhill on this</i>	
7/23/18 – Chair one-on-one	Chair Alderman	Library Director mandatory Leadership Training – <i>Director Scott showed the Chair the webinar/training list provided by WCHR. Both agreed on something on-going. Jeff to contact trainer at UNR to provide one-on-one continuous coaching. Chair Alderman requested to speak with her also.</i>	September Meeting	



**Gaston, Tamara**

---

**From:** Scott, Jeff  
**Sent:** Friday, July 27, 2018 4:03 PM  
**To:** Gaston, Tamara; Dalusung, Joan  
**Subject:** Fwd: Early Voting October/November 2018  
**Attachments:** image001.png; image002.jpg; image003.jpg; image004.jpg; image005.jpg;  
image001.png; image002.jpg; image003.jpg; image004.jpg; image005.jpg



**Jeff Scott**  
**Washoe County Library System**  
[Jscott@washoecounty.us](mailto:Jscott@washoecounty.us) | Office: 775.327.8340  
301 S. Center St., Reno, NV 89505

Begin forwarded message:

**From:** "jstoess@aol.com" <jstoess@aol.com>  
**Date:** July 27, 2018 at 3:36:47 PM PDT  
**To:** <jscott@washoecounty.us>  
**Subject: Re: Early Voting October/November 2018**

Jeff:

Please put this EV schedule on the agenda for August 15 as an example of the Washoe County Library System using its facilities for an intense period of public service.

Jean

-----Original Message-----

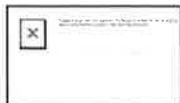
From: Scott, Jeff <jscott@washoecounty.us>  
To: 'jstoess@aol.com' <jstoess@aol.com>  
Sent: Thu, Jul 26, 2018 9:30 am  
Subject: FW: Early Voting October/November 2018

Sending you the update I sent to Leadership Team. Thank you for your help in getting this straightened out. I appreciate it.

Let me know if you have any questions.

Thanks!

Jeff



**Jeff Scott**  
**Library Director | Washoe County Library System**  
 jscott@washoecounty.us | Office: 775.327.8340  
 301 S. Center Street, Reno, NV 89501

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**From:** Scott, Jeff  
**Sent:** Thursday, July 26, 2018 9:30 AM  
**To:** Library - Leadership Team  
**Subject:** Early Voting October/November 2018

I wanted to update everyone on Early Voting for October and November 2018. I met with Cate Salim, Election Specialist for the Washoe County Registrar of Voters. I am attaching the list of Early Voting sites that includes Washoe County Libraries.

**Early Voting will be held at:**

**Downtown Reno Library**  
**Incline Village Library**  
**Northwest Library**  
**South Valleys Library**  
**Spanish Springs Library**  
**Sparks Library**

**Voting at Raley's in North Valleys**

Instead of being held at North Valleys Early Voting will happen at the adjacent Raley's. There are a variety of issues at the North Valleys locations (size and the required ingress and egress we major factors). They did a comparison of voters from the 2016 and the 2018 primaries and found they had 2026 voters at the Raley's location versus 1,353 at the North Valleys Library. I think this move makes sense for everyone involved.

**SS and RN open on November 2<sup>nd</sup>**

Two other items that we would like to have for this Early Voting cycle. Downtown Reno and Spanish Springs are closed on Fridays which presents a problem for the last day of Early Voting (Friday November 2). Early Voting would like to have those libraries open on that day. Julie/Brenda can you review the feasibility of making that happen and see what additional staff you may need to remain open? I don't think we need to have full service that day, just allowing people access to vote. Please review and let me know obstacles.

**Early Voting Returns to Northwest**

I know Leslie Burke is working with Cate on correcting the library hours. On the attached list, the hours are still incorrect as they have mistaken Northwest for North Valleys. Voting will return to Northwest as they found a higher turnout at Northwest Library than at the nearby Raley's.

**Incline Village provides access all 14 days of Early Voting**

John Crockett is making Incline Village Library available all 14 days of the Early Voting cycle. The meeting room will be available when the library is closed and he has provided the codes to allow them to get in.

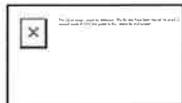
**Before and After Hours Access/Public Wifi**

Just a brief note to wrap this up, this is a good opportunity to look at meeting room usage after hours. I will try to get each library to have an access code as they have installed at Incline Village Library and the adjacent community center. It makes us more available in situations like these to provide better and critical services. Early Voting may need to use public Wi-Fi in the building as a back-up for access.

Please let me know if you have any questions or if you see errors in the attachment.

Thank you everyone for making this work. I think this is such an important role the library plays for our democracy.

Jeff



**Jeff Scott**  
**Library Director | Washoe County Library System**  
jscott@washoecounty.us | Office: 775.327.8340  
301 S. Center Street, Reno, NV 89501  




Jon Mikelonis [Follow](#)

I live in Nevada. Fatherhood is my main job. Soccer and fishing are my outlets. I am an information Designer and Transcendentalist. More at [mikelonis.com](http://mikelonis.com).

Nov 22, 2017 · 3 min read

## They Call it Library



I found this strange place today. It's a public place. You know, like a park or a forest? Free for anyone to use, except this is a building and inside it's so quiet you can hear yourself think. There are many shelves in the building, about seven feet high with thousands of individual collections of pages. The pages have words on them with each one completely spelled out. The words form meaningful thoughts that are arranged into sentences, each sentence respectfully punctuated. The papers are then stitched together and bound by very artistic and protective covers. The covers are sometimes as engaging as the stories within.

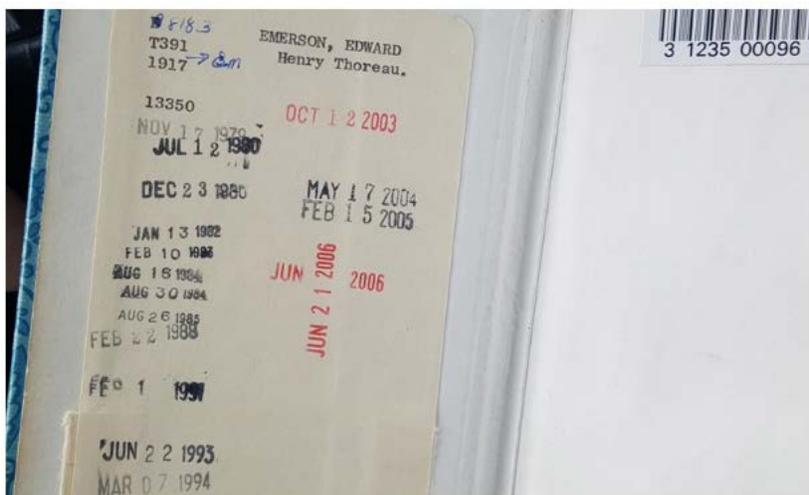
The collections at library, referred to as books, are written by some incredible people known as authors. The authors have proofread their works to degrees unimagined and refrain from bursts of senseless language, it could be why the creators of the books are given their distinctive title. This public place is called library, and like a forest, something about it helps you breath better.



Collections of papers with words on them stitched together (books)

You are free to wander around and choose whichever book you want at library. It's like the physical expression of browsing the internet, yet there is no indication the custodians of this institution are profiling your every move. Nothing ever slips between your eyes and your focal point to obstruct reading. In fact, exploring at library feels like a more appropriate use of the term *browsing*. After all, when a deer browses a meadow for ripe foliage, is it the foliage or the deer that is being consumed?

The experience at library is much more upright and dignified than sitting behind any modern screen. The clever dimensions and arrangement of the shelving forces you to stand, your chin is never tempted to nestle itself atop your own chest. Your eyes, mostly on the horizontal. By squatting down low or standing on toes to read book titles, your aboriginal movements are reawakened and your achilles tendon is energized. Sometimes though, for the less fortunate, everything that is interesting is only at eye level.



Each book is timestamped showing when others have also read the book

On the inside cover of many of the books at library is a tangible timestamp, a log. The log shows a series of baton passes between other library members, members who have taken interest in what you are now holding in your own hands. Close your eyes, close the book, and hold it firmly and you might sense a better connection to your community. You can read in library as long as you want. Well, until it closes that is, around 6:00pm. Guess what though? If you don't finish a book in time, library let's you take your treasure home for about three weeks on the honor system.

---

Our newest Library Board of Trustees Wayne Holland wrote a wonderful response that was in today's RGJ.

---

#### **Libraries do indeed rock**

I enjoyed Joe Mikelonis's guest column on the benefits of the library system ("All you could ever want to read--they call it 'library'," July 21).

I was at the South Valleys Library on Saturday and noticed they had a special area set up to make stick catapults as part of the "Libraries Rock" summer program. A family was there, working together to make catapults and also draw pictures. I spoke with them for a few minutes and the young boy showed me, with pride, how his catapult worked. They were also coloring with pictures provided by the library.

I saw people of all ages sitting in comfortable chairs reading periodicals, or working on the free computers, or using the special study and meeting rooms. Vibrant libraries are a wonderful asset to Washoe County and to the businesses that consider relocating here. I congratulate the library's efforts and passion to provide resources for all people in our community.

**Wayne Holland, Sparks**

Recognizing that there are benefits to having “Farmers Markets” in rural communities, like my friend does in a rural town in Oregon, where he sells the eggs he raises, we have issues to the so called “Farmers Market” in Incline Village. A true farmers market is where local people bring their farm grown products to sell as stated, usually in rural areas. My point is Incline Village is not a rural area and what is going on is not local farmers selling their products. We own a house here in Incline Village and pay our high property taxes, and we own a business that sells fresh Meat, Seafood, and a Deli. We employ people ALL year around and they all live here in Incline Village. We pay our high rent for our brick and mortar business. We have a local base of resident customers, but rely heavily on the summer months where most of the business up here make their money so we can get through the lean months and stay open all year. So by bringing mobile Meat and Seafood companies to Incline Village at the so called “Farmers Market” during our busy time of year to sell products that we all ready sell, and that this event is held on county property that we pay for with our taxes and is orchestrated only to capitalize on this community’s busy season is a disgrace. I am not afraid of competition, go ahead open a year round business up here, see how it is. If this is not an excuse to take and not contribute, remember Meat and Seafood sales don’t collect sales tax for Washoe County, but our combined business with our deli does, as does the market we are in. So why here and why on county property? This is not about competition, would Raley’s let you do the “Farmers Market” in their parking lot? No way. Just as we cannot open a Meat Market in the Raley’s center, or operate a bogus Farmers Market in their parking lot doesn’t mean they are afraid of competition, it’s just the way business is done, we call them non compete clauses when we

lease or buildings for our business. A local gas station thought it would be a great idea two years ago to have a food truck sell lunch in their lot, after one week the owner told me that was the worst idea he ever had, a few of us brick and mortar food business made our point. Selling Meat and Seafood or for that manner food trucks or business that only come here to take business from our local business, especially and obviously during our busy season without anything vested in this community is a shame. So when my hard earned tax dollars are used to finance and give them a space or a platform to do so, I can no longer sit silent. I hope this letter is understood, take it somewhere else, far away from here and let the people come to you, see how that works out, rather than just taking from us. You can always open a business here in Incline Village and see what it takes to operate a year round business as well as what it takes to support a local community. I and many other business owners that agree with me will vote in the next election, as we do in all of them, and I will make this an issue if the County uses my tax dollars to support spaces for these kinds of deceptive, special interest events.

Eric Halstead

Owner Village Meats, Seafood and Deli